**PLEASE REVIEW THIS LIST OF SAFETY ITEMS & GOOD NEIGHBOR REMINDERS!**

**SAFETY/EMERGENCIES**

* SHUT OFF YOUR WATER IN THE UTILITY CLOSET WHEN GONE FOR 2 OR MORE DAYS.
* UPDATE YOUR CONTACT INFORMATION CARD IN THE UTILITY CLOSET.
* GARAGE DOORS ARE TO BE KEPT CLOSED UNLESS YOU ARE NEARBY.
* WINTER TRAVEL? TURN OFF WATER TO YOUR CONDO AND SET FURNACE TO AT LEAST 55 DEGREES.
* DO NOT WARM UP YOUR VEHICLE WHEN IT’S IN YOUR GARAGE.
* INSTALL SMOKE AND CARBON MONOXIDE ALARMS IN YOUR CONDO AND CHECK/REPLACE BATTERIES ANNUALLY.

**BINS AND LIGHTS**

* GARBAGE/RECYCLED BINS: MUST BE STORED IN YOUR GARAGE BY END OF COLLECTION DAY.
* TURN OFF HALL LIGHTS WHEN YOU EXIT THE HALLWAYS. WE ALL PAY FOR THE ELECTRICITY.

**PLEASE BE A CONSIDERATE NEIGHBOR**

* LIMIT USE OF VACUUMS, WASHERS, DRYERS, DISHWASHERS, MACHINERY. ONLY USE BETWEEN 8AM AND 8PM.
* UNITS A & C AND B & D SHARE COMMON DRAINS-OWNERS SHOULD SHARE COST TO UNPLUG DRAINS.

**MONTHLY CONDO FEES**

* DUE THE 1ST OF THE MONTH. FOR CONVENIENCE, USE OUR AUTOMATIC PAYMENT OPTION – CONTACT THE TREASURER FOR INFORMATION.

**IMPROVEMENTS/PROJECTS/PATIOS/ROCK GARDENS**

* MANY PROJECTS REQUIRE BOARD APPROVAL. START BY CONTACTING THE PROPERTY MANAGER.

**For more information, please refer to the Owner’s Manual which can be found on the owner’s website on the ‘Reports’ page, or contact the Property Manager for assistance or questions.**